# **Human Services Orientation**

All newly admitted students to the Human Services program are required to complete a mandatory online self-paced orientation. This orientation has been designed to support your learning during your time in the Human Services program, from navigating D2L (the online learning management system used to deliver coursework), accessing writing and research tools, to managing stress and time. It is therefore in your best interests to complete this orientation **before** you begin your coursework.

**Process**

1. On admittance to the human services program you will receive an introductory email with instructions on how to access the orientation
2. On completion of all orientation modules and tasks you will receive a Certificate of Completion. This certificate is a mandatory requirement of your e-Portfolio (completed in the final semester in the senior capstone class; HUSV 498). Be sure to save your certificate on completion of the orientation.

*It is strongly recommended you complete this orientation before you begin your first semester of classes.*

**Orientation Modules**

Module 1: Introduction Task 1: Entry Survey

Task 2: Navigating D2L Brightspace

Task 3: Turnitin & Originality Reports

Task 4: Strengths Assessment

Task 5: Career Statement & Meeting

Module 2: Successful Online Learning

Task 1: Online Readiness Self-Assessment

Task 2: Constructing & Sending Business Professional Email

Module 3: Writing Skills & Research Tools

Task 1: APA & Plagiarism

Module 4: Internship & e-Portfolio

Task 1: Skill Analysis

Task 2: Self-Care Inventory

Task 3: Portfolio

Module 5: Managing Time & Stress

Task 1: Managing Time

Task 2: Time Management Reflection

Task 3: Stress Assessment

Task 4: Orientation Evaluation